



Technical University of Mombasa Enterprises Limited (TUMEL)

INTERNAL JOB ADVERT

JOB VACANCY

Technical University of Mombasa Enterprises Limited (TUMEL) is a Private Limited Liability Company wholly owned by Technical University of Mombasa (TUM). The Company was incorporated on 7th August 2013 as an income-generating unit for the University.

Technical University of Mombasa Enterprises Limited (TUMEL) seeks to hire highly competent, proactive, qualified and self-driven individuals to fill the following vacancy within its staff establishment.

S/N	Position	Vacancy No.	No. of Posts
1	Water Plant Operator	TUMEL/HR&ADM/WATOP/01/09/2026	4

Reporting to: Water Plant Supervisor

Job Purpose

The Water Plant Operator will be responsible for operating and maintaining the water production process to ensure the efficient production, packaging, storage, and delivery of safe, high-quality drinking water in compliance with company standards and regulatory requirements. The Water Plant Operator is responsible for ensuring continuous production, maintaining hygiene and quality standards, and delivering products to customers in a timely and professional manner.

Job Description

Key Responsibilities

- Operate water treatment, purification, bottling, and packaging equipment in accordance with established procedures.
- Monitor the production process to ensure consistent quality and efficiency.
- Ensure compliance with food safety, health, environmental, and occupational safety standards during production.
- Perform cleaning and sanitation of production equipment and work areas to maintain hygiene standards.
- Package, label, and store finished drinking water products according to company specifications.
- Confirm the customer's approved payment method and payment status, where applicable, before dispatching or delivering drinking water to ensure compliance with the Company's sales and credit control procedures.
- Load, transport, and deliver drinking water products to customers safely and within the required timelines.

- Monitor stock levels of packaging materials and report replenishment requirements.
- Assist in quality control checks and ensure products meet the required standards before dispatch.
- Receive and store raw materials and packaging materials appropriately.
- Promptly report any customer complaints or observations relating to service delivery, product quality, or the quality and safety of drinking water.
- Respond promptly to customer delivery requests and maintain professional customer service during deliveries.
- Adhere to company policies, standard operating procedures, and regulatory requirements.
- Perform any other duties and responsibilities as may be assigned from time to time by your immediate supervisor or other persons in authority.

Professional Requirements and Qualifications

For appointment to this position, a candidate **must**:

- Kenya Certificate of Secondary Education (KCSE) minimum grade D+ or equivalent.
- At least one (1) year of relevant experience in a water bottling, manufacturing, or food processing environment is desirable.

Additional Advantage:

- Certificate or Diploma in Water Technology, Mechanical Engineering, Food Science, Production Technology, Plumbing, or a related technical field.

Key Personal Attributes

- Knowledge of water treatment and bottling processes.
- Basic mechanical aptitude and equipment operation skills.
- Good record-keeping and organizational skills.
- Ability to work with minimal supervision.
- Strong attention to detail and commitment to quality.
- Good communication and interpersonal skills.
- Physical fitness and ability to lift and move water products.
- High level of integrity, reliability, and professionalism.
- Ability to work under pressure and meet production and delivery schedules.
- Team player

TUMEL Grade	Consolidated Salary Range	Contract Duration
10	16,200/= - 20,750/=	1 year

NOTE:

Only shortlisted and successful candidates shall be contacted. Lack of inclusion of all details as sought or any form of canvassing either directly or indirectly shall lead to automatic disqualification.



How to Apply

Application letters, accompanied by copies of a National Identity Card, a CV, relevant certificates, and testimonials, may be submitted through <https://jobs.tumel.co.ke/> not later than **15th September, 2026 by 5:00 pm.**

TUMEL is an equal opportunity employer and committed to diversity and gender equality. Women, marginalized and minority groups are encouraged to apply.

The Application should be addressed to:

The Managing Director

Technical University of Mombasa Enterprises Limited (TUMEL)

P.O BOX 90420 – 80100

Mombasa.



A handwritten signature in blue ink, appearing to read "Jungu Kioyo".